



DONATIONS from the BIG BENCH COMMUNITY PROJECT

For the time period 2023-2024

APPLICANT INSTRUCTIONS

THE DEADLINE FOR SUBMISSIONS IS DECEMBER 31ST, 2023

PURPOSE:

The Big Bench Community Project will donate the maximum amount of Euro 1.500,00 to support local communities (towns) where the Big Benches have been constructed. The sum of money must be spent between the year 2024 and 2025 and can be used to finance artistic projects for children and young adults in public or private schools, or associations and organizations operating outside the school system. (For example, the sum can cover: school trips, excursions, art supplies, theatrical activities, photographic courses, creative experiences etc.)

The association can decide to divide the sum of money between several projects, depending on necessities and requests.

The Big Bench Community Project will communicate the recipient/s of the donation by February 20th, 2024. The names of the towns or recipients will be published on Facebook; therefore, we invite all participants to consult the Big Bench Community Project Facebook page after February 20th. Any candidate that was not selected for the previous years can participate again next year with the same or a different project.

DISTRIBUTION:

The available sum of money will be transferred by the Big Bench Community Project directly to the suppliers of materials and services required for the completion of the project in order to guarantee better transparency and control by the Big Bench Community Project on the use of the donation.

The candidate must indicate the names and contacts of their suppliers.

The money must be spent by the end of 2025. If the entire sum of money has not been spent by December 31st, 2025 it will no longer be available, and the remaining sum will be available for the following year's projects.

HOW TO PARTICIPATE:

ONLY TOWNS AND ORGANIZATIONS IN THE AREAS WHERE THE BIG BENCHES ARE INSTALLED MAY PARTICIPATE.

PLEASE FILL OUT THE FORM (INCLUDING ATTACHEMENTS AND SIGNATURE) AND SEND IT TO THE FOLLOWING E-MAIL ADDRESS **BY DECEMBER 31ST, 2023:**

info@bigbenchcommunityproject.org

FORM - TOWN OF: _____

Name: _____

Place of birth: _____ date of birth: _____

Address: _____

Telephone: _____ mobile: _____ email: _____

As a representative of (town name, association, organization etc.):

I APPLY

To be a possible candidate for the donation and therefore submit the following project:

INFORMATION ON THE PROJECT (description of the project and motivations)

• _____
• _____
• _____
• _____
• _____

TIMING OF THE PROJECT (beginning/end, etc.)

• _____
• _____

BUDGET REQUESTED AND INTENDED USE (please indicate costs and descriptions)

• _____
• _____
• _____
• _____
• _____

ANY OTHER INFORMATION

• _____
• _____
• _____
• _____
• _____

ATTACHMENTS (estimates, declarations, special requests, pictures, flyers etc.) CAN BE INCLUDED FOR A BETTER UNDERSTANDING OF THE PROJECT AND SENT WITH THE ABOVE FORM.

FORMS WITHOUT CLEAR INDICATION OF REQUESTED BUDGET OR ESTIMATES WON'T BE TAKEN INTO CONSIDERATION.

PRIVACY:

In compliance with the Italian legislative Decree no. 196 dated 30/06/2003, I hereby authorize you to use and process my personal details contained in this document.

DATE _____ SIGNATURE _____